



**EAST PRIEST LAKE FIRE PROTECTION DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING**

**&**

**BUDGET MEETING  
August 15, 2024 at 6:30 P.M.  
48 E Trout Lane, Coolin ID 83821  
In Person or Join Meeting by Zoom**

**MEETING MINUTES**

**Welcome - (Commissioner Clevenger)** The meeting was called to order by Commissioner Clevenger at 6:31 P.M. Commissioners: Tom Clevenger, Ann McKinstry (phone), Chief Tom Renzi and Secretary Jaime Yob,  
Guests –Keith Hanson

**Declaration of Quorum - (Commissioner Clevenger)** quorum present

**ACTION ITEM**

**Approval of June 20, 2024 Meeting Minutes - (Commissioner Clevenger)** Minutes reviewed by Commissioners. Incorrect spelling for Russ Mager. Motion by Commissioner McKinstry: move to approve minutes as presented with spelling correction. Seconded by Commissioner Clevenger. Minutes approved.

**REPORTS**

**Financial Report ACTION ITEM - (Secretary)** Before the meeting all Commissioners, Chief and Assistant Chief were provided with a to-date Balance Sheet, Check Registers and July STCU & ICCU Statements. Secretary gave a financial report for June & July to include total assets, income received and bills. All questions answered. Motion by Commissioner McKinstry: move to approve statements, bills and reports as presented for June & July 2024. Commissioner Clevenger seconded. Financial report approved. Discussed closure of STCU credit cards which were recently hacked. CD renewal is needed for both. Discussed current renewal rates. Motion by Commissioner McKinstry: move to renew both CDs with ICCU for another 6 months. Commissioner Clevenger seconded. CD renewal approved.

**Fire Chief's Report ACTION ITEM - (Chief Renzi)**

Chief continues to look for a 4x4 engine that holds 750 gallons. Most are 500 gallons.

**TRAINING:** 281 training hours for the year. Good turnout at the July training which was held on Pinto Point with A26 supply line and E26. Considering inviting CCBFPD & NONFD to August training at Indian Creek Campground.

**RADIOS:** Chief meet with rep to program radios which took a couple hours.

**OLD BUSINESS**

**Fire Boat Update** 20-22 in que. Hoping this fall the HULL will be started. Munson Boats recommends the hose be purchased now so it's ready for when the trays need to be built. Everyone is ok with this.

**Land Update** PPOA requested a letter from EPLFD on what has been done so far on trying to locate land to build a station. Letter from EPLFD and Sewer District will be submitted to IDL in hopes to move process forward on finding a location.

## NEW BUSINESS

### **FY 2025 Budget Hearing ACTION ITEM**

Proposed 2025 budget was handed out to all the commissioners, reviewed and discussed. All questions answered. Motion by Commissioner McKinstry: move to open the Budget Hearing to the public for comments/questions/concerns. Commissioner Clevenger seconded. The budget hearing was opened to the public. No questions/comments/concerns. Budget hearing was closed to the public. Motion by Commissioner McKinstry: move to accept budget as presented. Commissioner Clevenger seconded. Budget approved.

**Fire Boat Mooring** Commissioner Ann has been in contact with IDL regarding docks and mooring the fire boat at a personal residence. Mooring the fire boat at a single-family residence is allowed as long as it's the owner allowing it and no money is exchanged. If there is a lease then the dock must qualify as a commercial facility and an application with a hearing is completed. The fee for commercial use is one time \$275 fee and then yearly lease fees based on the amount of square footage used and the public or IDL can deny the application. Discussed a handful of dock locations that have been offered free of charge for fire boat storage and also discussed a movable EPLFD built dock. Further questions for IDL. Will continue to look into options.

**Commissioner Sub-District 2 Vacancy ACTION ITEM** Vacancy declared for Sub-District 2. Keith Hanson is interested in the vacancy but he is in Sub-District 3. Commissioner McKinstry got a list of the current registered voters in Sub-District 2 and besides the prior commissioner, there is no one else that is in the district year-round and would qualify. Discussed moving the district line to Horten Creek to make the Sub-Districts more equal and if that was done Keith Hanson would be in Sub-District 2. Chief Renzi will work on having the Sub-District lines adjusted. Special Meeting set up for Sept 24, 2024 6:30 P.M. to discuss further.

**ISRB Rural Evaluation** Commissioner McKinstry has been in contact with local representative. They do not recommend proceeding with application until the district has a heated structure to put engines in. Waiting for them to get back to us on if the engines can be scattered around in the district in heated structures or if they have to be at one location together. Reviewed minimum qualifications the district needs to meet to proceed and what options are available for heated storage. Takes around two months to get a rating once the district is ready to start the application process. Topic tabled for future discussion.

### **Kudos/Comments/Concerns**

**Adjourn** Motion by Commissioner McKinstry: move made to end the meeting at 8:22 P.M. Commissioner Clevenger seconded and the meeting was ended.

Next Special Meeting **September 24, 2024 6:30 P.M.** at 48 East Lake Trout Lane, Coolin, ID 83821

Next Regular Meeting **October 17, 2024 6:30 P.M.** at 48 East Lake Trout Lane, Coolin, ID 83821

Come to our convenient Fire Training in Coolin 1<sup>st</sup> Saturdays 9 A.M. and 3<sup>rd</sup> Wednesdays 6 P.M.

Contact Chief Tom Renzi at (509) 638-9388 for more info!