



**EAST PRIEST LAKE FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
June 15, 2023 at 6:30 P.M.
48 E Trout Lane, Coolin ID 83821**

MEETING MINUTES

Welcome - (Commissioner Clevenger) The meeting was called to order by Commissioner Clevenger at 6:37 P.M. Commissioners: Tom Clevenger, Ann McKinstry (Zoom), Chief Tom Renzi, Secretary Jaime Yob, Assistant Chief Dave Tewel (Zoom) joined meeting around 6:50 P.M and Stasia Warren,

Declaration of Quorum - (Commissioner Clevenger) quorum present.

ACTION ITEM

Approval of April 20, 2023 Meeting Minutes - (Commissioner Clevenger) All minutes reviewed by Commissioners. Commissioner McKinstry made a motion to approve the minutes as presented. Commissioner Clevenger seconded. All in favor, minutes approved.

REPORTS

Financial Report ACTION ITEM - (Secretary) Prior to the meeting all commissioners, chief and assistant chief were provided with April & May Balance Sheet, Check Register and Profit & Loss Detail and May STCU & ICCU Statements. Secretary gave a financial report for April & May. Commissioner McKinstry made a motion to approve statements, bills and reports as presented for April & May 2023. Commissioner Clevenger seconded. All in favor, financial report approved.

Fire Chief's Report ACTION ITEM - (Chief Renzi)

TRAINING: Training is going well. For the year there are 181 hours and 19 training classes. Vehicle burning class at the end of the month hosted by North of the Narrows FD being put on by Lieutenant Patterson & Chief Scott. All lake fire districts and ambulance were invited.

CHIEFS CONFERENCE: Chief attended the chiefs conference and enjoyed. There was a round table discussion and all the chiefs are working on making all training the same in the state. Idaho State Fire Marshall was at the meeting and he reviewed with them a death benefit kit they have for a family if a life is lost in the line of duty.

QRV: QRV is now in the process of being built. Because Bonner Dispatch is working on changing engine names being called over the radio, Chief had a discussion with Assistant Chief about what to call 2631 in the future. E 26 instead of 2631 & A 26 for new QRV 2651.

FIRE BOAT: Chief talked to Munson Boats to see about an expected start for building the boat and an estimated completion date. They said EPLFD is on the schedule but it is at the bottom of the list with a lot of boats ahead of it and they said it will be a while. No date given. Once they start building then payments will be set up. Estimated two-year build time. Total cost \$290,000.

VOLUNTEERS: EPLFD youngest volunteer Brown, 19 years old, has arrived to the lake for the summer. He came and got his turnouts, has a radio and will get his helmet at a later date and will start training.

MISC: Chief reached out to EPLFD insurance provider to see if civilians can assist on a response call if requested by a volunteer and if that was to happen, the civilian will not be covered by insurance if they do. No civilians will be asked to assist EPLFD volunteers on a response call. Chief found an agency that helps with financing for new fire departments and also has building grant opportunities. When the district is ready to build the station, all options will be reviewed further.

ENGINE 2631: 800 ft of new hose was installed. Commissioner Clevenger & Chief recently both worked on 2631 to get it ready. Chief was hoping to have it in service by now but there were a couple setbacks so he is now aiming for July/August. Chief met with Priest Lake Ambulance volunteer Gil and reviewed all the equipment on the ambulance. 2631 needs an EMS kit. Chief has a list of what equipment 2631, QRV & the boat should have. His research has shown that a kit is the best way to buy what's needed but because of expiration dates going to wait to purchase.

OLD BUSINESS

Personnel Policy ACTION ITEM

District attorney reviewed personnel policy but Commissioner Clevenger didn't get the review back until right before this meeting. The review has been forwarded to all commissioners, Chief and Assistant Chief for review and topic can be further discussed at the next meeting.

Fire Boat Update was given above in Chief's report.

NEW BUSINESS

2024 Budget Proposal Review Prior to the meeting all commissioners, Chief and Assistant Chief were provided prior FY 2024 preliminary budget proposal completed by Commissioner McKinstry for review. Discussed FY 2024 Budget proposal. Profit & Loss for FY 2022 and FY 2023 to date will be forwarded to all commissioners, Chief and Assistant Chief for review and suggestions.

Kudos/Comments/Concerns PPOA would like someone from EPLFD to attend their yearly meeting July 29th and present a fire district update. Possible Commissioner McKinstry can attend with Chief Renzi and they can give a combo speech. Department of Environment Quality sent a letter and they would like to start reaching out to fire districts and training them on what they are looking for after a fire. They will be speaking at the Bonner County Chiefs meeting and Zoom is an option. If all the lake fire districts are ok with participating, they will come to the lake and do training. To use a residential address for business Bonner County requires a Conditional Use Permit which are \$1,000. Discussed options and the commissioners would like to proceed with consistency and instead of changing district location, file for a permit. Chief will handle.

Executive Session 74-206 (1) (c) Discussion of Land Purchase *ACTION ITEM* Commissioner Clevenger made a motion to enter Executive Session 74-206 (1) (c) to Discuss Land Purchase. Commissioner McKinstry seconded the motion. Commissioner McKinstry voted Yes, Commissioner Clevenger voted Yes. Warren left the meeting and everyone else went into executive session at 7:29 P.M. Everyone came out of executive session at 7:48 P.M. Nothing further was discussed.

Adjourn Commissioner McKinstry made a motion to end the meeting at 7:48 P.M. Commissioner Clevenger seconded and the meeting was ended.

Next Regular Meeting **August 17, 2023 6:30 P.M. at 48 East Lake Trout Lane, Coolin, ID 83821**

Budget Hearing **August 17, 2023 6:30 P.M. at 48 East Lake Trout Lane, Coolin, ID 83821**

Come to our convenient Fire Training in Coolin 1st Saturdays 9 A.M. and 3rd Wednesdays 6 P.M.

Contact Chief Tom Renzi at (509) 638-9388 for more info!