



**EAST PRIEST LAKE FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
April 20, 2023 at 6:30 P.M.
48 E Trout Lane, Coolin ID 83821
In Person or Join Meeting by Zoom**

Meeting Minutes

Welcome - (Commissioner Clevenger) The meeting was called to order by Commissioner Clevenger at 6:30 P.M. Commissioners: Tom Clevenger, Ann McKinstry (Zoom), Jenny Seaman (phoned in around 6:35 P.M.), Chief Tom Renzi, Assistant Chief Dave Tewel (Zoom), Secretary Jaime Yob, Denny Christianson, Bruce Scott, Greg Miley & Joy York.

Declaration of Quorum - (Commissioner Clevenger) quorum present.

ACTION ITEM

Approval of March 22, 2023 Special Meeting Minutes - (Commissioner Clevenger) All minutes reviewed by Commissioners. Commissioner McKinstry made a motion to approve the minutes as presented. Commissioner Clevenger seconded. All in favor, minutes approved.

Approval of April 4, 2023 Special Meeting Minutes - (Commissioner Clevenger) All minutes reviewed by Commissioners. Commissioner McKinstry made a motion to approve the minutes as presented. Commissioner Clevenger seconded. All in favor, minutes approved.

REPORTS

Financial Report ACTION ITEM - (Secretary) Prior to the meeting all commissioners, chief and assistant chief were provided with February & March Balance Sheet, Check Register and Profit & Loss Detail, March STCU & ICCU Statements along with preliminary Budget Vs. Actual for FY2022. Secretary gave a financial report for February & March and Budget Vs Actual was briefly discussed.

Commissioner Seaman joined in the meeting by phone around 6:35 P.M.

Secretary gave a financial summary again for Commissioner Seaman. All questions answered. New accounts at ICCU opened including a \$250,000 CD. Over the next couple months everything will be switched over to ICCU making them the primary checking. STCU account will remain open.

Commissioner McKinstry made a motion to approve statements, bills and reports as presented for February & March 2023. Commissioner Clevenger seconded. All in favor, financial report approved.

Fire Chief's Report ACTION ITEM - (Chief Renzi)

TRAINING: 121 hours of training this year. Volunteer Yob has attended the most trainings for this year. Lieutenant Patterson is teaching a class at North of the Narrows Fire Station later this month on communication and command. There has been a good sign-up response so far. This last week Coolin Fire had a structure fire. Three EPLFD volunteers responded, Patterson, Westberg and Yob. Lieutenant Patterson was one of the first on the scene and completed the size up. House was a loss and fire fighters had to protect multiple surrounding structures which were all saved. Good job overall. Tones went off at 17:57 & scene was cleared at 10:04 P.M.

CHIEFS CONFERENCE: Chief signed up for the May 18th Idaho state chiefs conference. Chief's wife will also be going. Last years conference was a good learning experience and was good for networking with local fire departments since the conference was local. This year the conference is in Sun Valley.

QRV: Chief talked to Rosenbauer last week to get an update on the Chassis with Ford and they won't even give an estimated guess on time frame. He will continue to follow-up.

FIRE BOAT: Chief has been working on fire boat specs for over a year now and they are finally finalized. There were changes made after the CDA fire boat inspection, three items added to options. Specs have been sent out to seven different boat manufacturers and they were all given until May 5th to get back to the Chief. Munson Boats is the closest to the district. Safe Boats does not build the style wanted. There is a Canadian company that has gotten back to Chief with some ideas on boats they have and prices. Chief reached out to West Priest Lake Fire regarding

some questions about their boat and just heard back from them this last week.

NEW BUSINESS

Set Budget Hearing ACTION ITEM Budget Hearing will be at the regular commissioner meeting August 17th 2023 at 6:30 P.M. at 48 East Lake Trout Lane, Coolin, ID 83821.

OLD BUSINESS

Personnel Policy ACTION ITEM All commissioners have reviewed proposed personnel policy and all are ok with proceeding forward.

Station Location Search & Land Update No new information on status.

Fire Boat Update Update given in chief's report.

EPLFD Website Commissioner McKinstry went over website switchover status and everything should be switched and up and running next month. Website name will remain the same.

Kudos/Comments/Concerns DISTRICT NEWSLETTER: Commissioner McKinstry will circulate a draft to review. Assistant Chief Tewel mentioned a possible booth at the upcoming Priest Lake Spring Festival for all the lake fire districts and the ambulance to inform, educate and recruit volunteers from the community. Tewel is going to reach out and see if any of the other fire departments and the ambulance would like to participate. If there is a booth EPLFD will send volunteers. 2023 Priest-A-Palooza's first meeting just happened and they are starting to get ready for their 3rd annual event.

Adjourn Commissioner McKinstry made a motion to end the meeting at 7:01 P.M. Commissioner Seaman seconded. Meeting ended.

Next Regular Meeting **June 15, 2023 6:30 P.M.** at 48 East Lake Trout Lane, Coolin, ID 83821

Come to our convenient Fire Training in Coolin 1st Saturdays 9 A.M. and 3rd Wednesdays 6 P.M.
Contact Chief Tom Renzi at (509) 638-9388 for more info!