



**EAST PRIEST LAKE FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
SPECIAL MEETING
March 22, 2023 at 6:30 P.M.
48 E Trout Lane, Coolin ID 83821**

MEETING MINUTES

Welcome - (Commissioner Clevenger) The meeting was called to order by Commissioner Clevenger at 6:32 P.M. Commissioners: Tom Clevenger, Ann McKinstry (Zoom), Chief Tom Renzi, Assistant Chief Dave Tewel (Zoom) and Secretary Jaime Yob

Declaration of Quorum - (Commissioner Clevenger) quorum present.

ACTION ITEMS/NEW BUSINESS

Approval of February 16, 2023 Meeting Minutes - (Commissioner Clevenger) All minutes reviewed by Commissioners. Commissioner Clevenger made a motion to approve the minutes as presented. Commissioner McKinstry seconded. All in favor, minutes approved.

Changing Banks Commissioner Clevenger has been researching new bank options since the district website STCU donation button had fraudulent activity detected in January 2023. Commissioner recommends EPLFD open up a checking & savings account at Idaho Central Credit Union (ICCU), keep STCU accounts open for now and move all funds to ICCU leaving enough funds in STCU to conduct business until the transfers are complete and then decide if the district wants to close the STCU account. The STCU account should remain open until fraudulent activity service fees are refunded. Our STCU representative liaison Jeff has been contacted and to date the district is waiting to hear back from him on the donation button fraudulent activity fees refund. Commissioner Clevenger discussed all the above with district attorney at the recent commissioner's convention he attended. Commissioner Clevenger made a motion to open a business account for East Priest Lake Fire Protection District with Idaho Central Credit Union. Commissioner McKinstry seconded.

Discussion: A question was asked about what bank research was completed. Commissioner Clevenger explained he has a small business and he has dealt with 10+ different banks between his business and his own personal banking. He completed a lot of bank research when he switched a personal bank account this last year. Ann discussed all her bank research when EPLFD was set up. At that time STCU was the best package for a new district, prices were reasonable and it was a local branch. Tewel discussed Umpqua Bank which was not recommended. Commissioner Clevenger was familiar with them.

All in favor of the motion to set up business accounts at Idaho Central Credit Union, motion approved.

Commissioner Clevenger will facilitate the set up with the following account managers: Tom Clevenger, Ann McKinstry, Jenny Seaman.

Moving Funds to CD This is a continued conversation from prior meeting. Commissioner Clevenger has been researching short term CDs. He recommends the district put \$250,000 in a 12-month ICCU CD at 5% interest. This was the best interest rate for the shortest period of time and best conservative route he could find. This would leave the district enough to pay around \$64,000 for QRV chassis once it comes in which is not expected anytime soon. Once chassis is in it will take a year to build, finish, and deliver the QRV. Commissioner McKinstry made a motion to move \$250,000 into a 12-month CD with ICCU at 5% interest as recommended. Commissioner Clevenger seconds. All in favor. Motion approved. Commissioner Clevenger will facilitate the start up.

EPLFD Website This is a continued conversation from prior meeting. The district is going to proceed with TSMG for website maintenance. TSMG will improve the ADA compliance for visibility. TSMG has confirmed the ADA compliance work will take about one hour and cost the fire district ~\$100 beyond the initial quote. Commissioner McKinstry will instruct TSMG to proceed with the website switchover. Commissioner McKinstry will need to set up an account and payments in order for the website update and monthly maintenance to begin. \$19.95/month fee. All commissioners are ok with proceeding with the TSMG quote, both updates and regular maintenance.

Kudos/Comments/Concerns

Adjourn Commissioner Clevenger made a motion to end the meeting at 7:01 P.M. Commissioner Clevenger seconded. Meeting ended.

Next Regular Meeting **April 20, 2023 6:30 P.M.** at 48 East Lake Trout Lane, Coolin, ID 83821
Come to our convenient Fire Training in Coolin 1st Saturdays 9 A.M. and 3rd Wednesdays 6 P.M.
Contact Chief Tom Renzi at (509) 638-9388 for more info!