



**EAST PRIEST LAKE FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
December 15, 2022 at 6:30 P.M.
48 E Trout Lane, Coolin ID 83821
In Person or Join Meeting by Zoom**

Meeting Minutes

Welcome - (Commissioner Clevenger) The meeting was called to order by Clevenger at 6:41 P.M. with Commissioners: Tom Clevenger, Ann McKinstry(Zoom), Jennifer Seaman(Zoom), Chief Tom Renzi, Assistant Chief Dave Tewel (Zoom) and Secretary Jaime Yob, Joy York, (Zoom), Denny Christenson (Zoom).

Declaration of Quorum - (Commissioner Clevenger)) quorum present.

ACTION ITEM

Approval of October 20, 2022 Meeting Minutes - (Commissioner Clevenger) All minutes reviewed by Commissioners. Commissioner Clevenger made a motion to approve the minutes as presented. Commissioner Seaman seconded. All in favor, motion approved.

REPORTS

Financial Report ACTION ITEM - (Secretary) Prior to the meeting all commissioners, chief and assistant chief were provided with October & November Balance sheet, Check Register and Profit & Loss Detail, along with November STCU Statement & Reconciliation Summaries. Secretary gave a financial report for October & November. Commissioner Clevenger made a motion to approve statements, bills and reports as presented for October & November. Commissioner McKinstry seconded. All in favor, motion approved.

Fire Chief's Report ACTION ITEM - (Chief Renzi)

BOAT RESEARCH: Chief has been in continued contact with Munson Boats with a half a dozen questions and is waiting to hear back from their CEO. Drawings will be needed so it can take some time, chief will follow-up next week. The final bid specs can't be finished until questions are answered.

NIMS (National Institute Management Systems): NIMS Reported that Lieutenant Patterson filled the training requirements needed.

Chief & Assistant Chief both have uniforms being delivered soon. EPLFD patches with the logo arrived in the mail today.

TRAINING: Chief took an 8-hour class titled Train the Trainer last month that taught about how to handle employees that are having issues with stressful fire situations. He also took Responder Strong Mental Health Curriculum. Lieutenant Patterson completed Basic Life Support Training along with multiple classes for a total of 239 hours & online training for 64 hours. He has a lot of certificates. Top three for hands on training was Chief, Andrew and Keith. 2021 there was a total of 260 hours of training. 2022 so far there has been 239 hours.

CCBFPD recently got new high pressure SCBAs with heads-up display. EPLFD will need to upgrade theirs when the bottles expire.

INCIDENTS: Last two years EPLFD volunteers have been helping other districts. 6 total EPLFD calls this year, one was a boat fire that Chief and Commissioner Clevenger responded to. There was a mutual aid request from North of the Narrows and 3 EPLFD volunteers were ready to respond but call ended up being canceled.

Assistant Chief Tewel was checking into EPLFD logo and if it should be registered as a trade mark or not. It can be expensive, especially if someone does it for the district. He is still investigating further and will fill everyone in on what he learns at the next meeting.

OLD BUSINESS

Station Location Search & Land Update Commissioner McKinstry was approached by Jim Neal with Pinto Point Owners Association and he is asking for EPLFD to provide a letter of their initial request regarding the leasing of approximately 2 acres. She drafted a letter with bullet points and sent to all the commissioners for review by email

and would like feedback. Feedback was given and discussed. EPLFD will need a minimum of 1.5 acres to accommodate a 6,500+ sq ft building and a helicopter pad. There was a suggestion for a long lease, 50 years and renewable. Should agreement say in writing whether the district can be refunded for the value for the structures and improvements at the end of the lease? A suggestion was made to have verbiage included subject to consult with district attorney at a later date when a formal contract is written up. Desirable terms of the lease would be \$1 a year lease, there will probably be negotiation. Potential benefits of this agreement were discussed. Power in, energy generation can be provided. Improvement for road access from Indian Creek Park Rd to Cape Horn Rd can be provided. Station could possibly provide a centrally located area for training and/or a community room for residents to use. This location could also be a potential location for an ambulance dispatch and a dedicated east side airlift site.

Feedback was given and commissioner McKinstry will update the drafted letter, let commissioners make a final review and then mail final draft to Jim Neal. The district attorney can help make a more formal contract once negotiations start.

Asked Denny if he can let the district know ASAP if PPOA would like anyone from EPLFPD to attend when this letter is presented. Denny made a letter suggestion to add that EPLFD acknowledges that PPOA's sewer district improvements are a priority for the Pinto Point community and that the discussion of leasing a section of the CSP (community services property) will occur after the sewer improvements are finalized and agreed upon by the PPOA. Everyone agreed to add this to the letter.

Fire Boat Research Update Discussed update in Chief's report.

Kudos/Comments/Concerns

Adjourn Commissioner Clevenger made a motion to end the meeting at 7:26 P.M. Commissioner Seaman seconded. Meeting ended.

Next Regular Meeting February 16, 2022 6:30 P.M. at 48 East Lake Trout Lane, Coolin, ID 83821

Come to our convenient Fire Training in Coolin 1st Saturdays 9 A.M. and 3rd Wednesdays 6 P.M.
Contact Chief Tom Renzi at (509) 638-9388 for more info!