

EPLFD Minutes Feb 13, 2021 - 9:00am  
48 East Lake Lane, Coolin, ID 83821  
Meeting by Zoom

Commissioners Present: Tom Clevenger, Ann McKinstry, Jenny Seaman

1. Welcome, declaration of quorum by Chair Clevenger
2. Recommendation of deferral of Agenda item 3 to March meeting, presentation by North Bannock Fire Chief, as he was unable to attend today.
3. Approval of minutes- Comm. Clevenger motion, Comm. McKinstry seconded. Approved 3-0.
4. Contract for services.
  - A. West Priest Lake Fire District Commissioners reviewed first draft of agreement. Feedback was to add a hold harmless agreement to remove either party of liability. Also, want to clarify response would be possible only if their volunteers are available and willing to respond. It would need to be made clear that EPLFD response would be second priority to them. Annual renewal of contract and review by attorney suggested. Comm. Clevenger moved to approve up to \$3,000 be spent on attorney review, seconded by Comm. McKinstry. Passed 3-0.
5. Treasurer's report- Comm. Clevenger. \$14,682.16 in checking. One transaction \$149.90 for the subscription to zoom. Thank you letters need to be drafted for PLCOA and Sinise Foundation for loans and grants. Sec. Mumm volunteered to draft.
6. Newsletter-Drafted by Comm. McKinstry. Intent is to send out electronically with Comm. Seaman's Emergency Action Plan Contact phone list. Sec. Mumm will print and email remainder not able to send by email. Goal is to have out by mid-March with a survey link to gather results by May 1<sup>st</sup>.
7. Chief's Report-Tom Renzi-
  - A. Training update: Created Activity/Incident Reports, training roster, which helps keep track of hours. At CCBFD 3 EPLFD volunteers learned Water OPS, MVA training. Emphasized ambulance will not take command, Fire needs to take command of scene. NNFD training 3 EPLFD volunteers learned tool safety and maintenance, PPE use and SCBA, pump and apparatus familiarization. Both trainings were good, with good turnout, happy to have us.

Insurance update: CCBFD Chief Peggy Smith shared ADD is through the National Volunteer Fire Council membership. All volunteers are covered by that. We need to do nothing about ADD, but Workman's Comp needs to be

done through the fire district's insurance, for firefighters. Comm. Seaman-She will contact our insurance agent and ask about workman's comp.

B. Turnouts- getting volunteers sized at General Fire in Spokane. Should have all 12 sized and ready to take deliver later this spring, paid for by Sinise Grant, \$27,000.

C. Other Grants: USDA grant \$50,000 possibly for a building, need to write a letter, send budget, and a map. Mean income information from response area needed for qualification. Hoping to hear back next week on qualification. Looked into the FEMA grant, but too short of time frame. Assist. Chief Tewel reviewed and are looking at needing a rated engine, (1000 gallons) and 1500 gallon per minute pump and 4-wheel drive, 3,000 gallon water tender, brush truck to get in to difficult areas to relay pump and have structural line coming off the brush truck. Also, a fire boat. Can submit next January (2022). Homeland security has some grants. First responder grant. Tewel is looking into radio grants, Motorola and IDL. Homeland Security also has grants.

8. Logo Discussion- Comm. McKinstry – Request in to the artist to add a black line outline needed. Should be done in the next week and able to be in the newsletter.

9. Emergency Action Plan-Comm. Seaman-Created two versions, one for us internally to have at the Fire Station and one for cabin owners. Included emergency phone numbers, Comm. Clevenger discussed adding maps and stressed the need have continuous improvement and collaboration with different agencies in the area to build on this good start for a comprehensive plan.

10. ISFCA Application- Comm. McKinstry. Filled out the form. It was sent.

11. Radio Update -Chief Renzi reported for Asst. Chief Tewel they are looking into radios. Quite expensive (est. \$1,300) Most switching to digital. Estimating for now, 4 portable radios needed. Two for the engine and one for each chief. We will need a mobile radio in the engine to have further range.

## 12. Committee Updates-

A. Fundraising: Priest-a-palooza-Saturday, June 12<sup>th</sup> (1pm start time)- Pig roast donated for a potluck concept, multiple musicians who will be staying at the campground and coming to Pinto Point at Mike Lyons' property to perform. Can handle Covid-friendly dinner and listening to music, including boat-in. May want to budget with some paper plates, etc. Chief Renzi gave chair Kris Bushman the names of the other two committee members to continue the fundraising process.

B. Planning: Assist. Chief Tewel—Has been asked to put together a long-term plan to help with the budgeting process coming up this year. There are two other members who can help. Asking them to help prioritize and provide

guidance. Comm. Clevenger would like to see what could be planned with feedback from the survey.

13. Legislative update. Sec. Mumm-Three bills in the Idaho Senate that would affect Fire Budgets, SB 1048, SB 1021, SB1108. Candace to include link in the minutes. Link here: <http://www.isfca.org/alerts/>

New Business:

- Chiefs Renzi and Tewel have made up some EPLFD swag and its available for whomever would like it.
- Krista Renzi is volunteering to make up new EPLFD forms
- Question arose about process of accepting volunteers, do they need formal Commission approval?
- Comm. Clevenger- Confirmed districts do not file income taxes, only have a requirement for an audit. Found other agencies have paid up to \$9,000 for audits.
- Operating policies have been borrowed from another agency and have been scanned in the Google drive. Need to start looking at that and revise as necessary.
- Comm. Clevenger followed up with CCBFD about 3 property owners adjacent to our southern boundary. This info has been passed on to the CCBFD commissioners. The properties are out of our normal response area for coverage.
- Ann McKinstry Commissioner reported she believed CCBFD Dallas Gray was to have drafted a letter to the County asking that those be changed to our district. Important to complete this year if possible. Comm. Clevenger to recontact Comm. Gray.

Sec. Mumm to send an email to the County asking about how taxes will be dealt with if the properties would be transferred to CCBFD.

15. Adjournment. Moved by Comm. Clevenger and seconded by Comm. McKinstry. Approved 3-0 at 10:58 am.

Next meeting Saturday, March 13<sup>th</sup>, 2021 9:00am.

*Candace Mumm*

Candace Mumm  
EPLFD Secretary