

EPLFD Meeting Minutes September 11, 2021 – 9:00am
48 East Lake Trout Lane, Coolin, ID 83821
In Person and by Zoom

Commissioners Present: Tom Clevenger, Ann McKinstry, Jenny Seaman

1-2 Chair Clevenger opened the meeting, welcomed attendees, declared quorum, and held a moment of silence for 911 victims.

3. Approval of minutes from Aug 11th & 14th, 2021 – Comm. McKinstry moved to approve. Comm. Seaman seconded. Passed 3-0.

4. Treasurer's Report- Chair Clevenger reported the balance is \$20,041.85 in the EPLFD treasury. Outstanding loans of \$10,000 which includes \$2,500 to the EPLFD formation group. Received \$50 in t-shirt income. Expenses include: Attorney White-Peterson \$90, fuel expense \$101.48; Insurance policies for officers- \$975 and \$1,400 for other insurance to cover equipment and general liability. Have not received the \$1,000 grant yet voted on by the PLCOA.

5. L-2 Budget Filing Status Report- Sec. Mumm requested the final document needed to file the L-2. It did arrive from CDA Press to the EPLFD address on the notice with verification of publication. Once she gets it in hand, she will send in ASAP. It was due Sept. 9th, and will email it immediately and follow up with a hard copy to Bonner County.

6. Contract for Services- Comm. McKinstry reported contacting the Sam Owen FD Fire Chiefs to better understand how to get us added to the Bonner County mutual aid agreement as recommended by West Priest Lake Fire. We can be added to the document free of charge. Information was shared that Fire Districts that do not have a fire station are not required to reciprocate.

7. Fire Chief's report- EPLFD volunteers did training in July with NNFD and the Sheriff- seven volunteers. Also, this summer did a training with CCBFD including a truck check, Fire Boat and Engine and Water Ops with nine volunteers from EPLFD. Pasco SCBA's should be coming soon. The Fire Engine donated from CCBFD collided with the Indian Creek bridge guardrail on Cape Horn Road while Chief was moving it. Estimates are coming in for insurance as it may be under CCBFD coverage since Chief is a CCBFD volunteer. Comm. Clevenger is getting an estimate for the bridge from IDL. Only one application needed left for volunteers to fill out to complete paperwork.

8. Insurance update- Comm. Clevenger and Seaman reported we received a quote, however, the engine is not registered yet in our name, but title is. Comm. Seaman plans to add donated engine to insurance.

9. Building Location and Plans/Finance Options-Commissioners and EPLFD volunteers continue to contact agency representatives to research potential locations for a fire station and dock for a potential fire boat. It was determined to form teams to pursue options. They are as follows: Clevenger/Renzi- Apparatus needs, McKinstry/Tewel- Land/Building-Station, Seaman/Mumm- Dock location for fire boat. Comm. McKinstry will contact Sam Owen to get a copy of the lease with state of Idaho for potentially using a public right of way.

10. Bonner County Grant update- Chief Renzi
Radio Grant-A partial grant is possible. Applicants were asked to group into 3 categories or requests. Chief believes EPLFD has good chance to get portable radios which was one category. 5 portable radios were already previously authorized. Hoping for 12 more portables in this 2nd grant request.

11. Meeting format -Comm. Clevenger reported the need to continue to have remote and hybrid meetings in the future. He proposes a more robust communication package will be needed, especially for audio. EPLFD expects to be remote for the rest of the year at least due to the pandemic. A request was made to also add the call-in number to the agenda for those who don't have internet connectivity.

12. Declaration of Candidate Certification – Sec. Mumm reported that all three current appointed Fire Commissioners were the only candidates who filed for the 2021 November election by the deadline in their respective subdistricts. Based on County elections rules for unopposed candidates who will not need to appear on the fall ballot, she declared Tom Clevenger- Subdistrict 1, Jennifer Seaman-Subdistrict 2, and Ann McKinstry-Subdistrict 3 as winners of the 2021 election.

13. Executive Session- Comm. McKinstry moved to go into Executive Session under Idaho Code 74-206—Section A for 20 minutes. Commissioners retired to Executive Session. Comm. Clevenger announced a 10 minute extension.

14. Adjournment -Chair Clevenger returned from Executive session at 10:22 and adjourned the meeting. Next meeting is Saturday October 9, 2021, 9:00am on Zoom and at 48 E. Lake Trout Lane.

Submitted by:
Candace Mumm
EPLFD Secretary