

MINUTES
EAST PRIEST LAKE FIRE DISTRICT
August 1, 2020 9:00 AM
INDIAN CREEK CAMPGROUND AMPHITHEATER

Commissioners Present: Tom Clevenger (Subdistrict 1-North), Jenny Seaman (Subdistrict-2 Central), Ann McKinstry (Subdistrict - South)

1. Call to Order/Welcome- Commissioner Tom Clevenger opened the meeting.
2. Introduction of Commissioners—Each Commissioner introduced themselves. Commissioner Clevenger defined the geographic location of the subdistricts of East Priest Lake Fire District as:

From the southern end of Bear Creek to lot 220 ---# 1- North Subdistrict
From lot 219 down to Horton creek block 1, 18---# 2- Central Subdistrict
From Horton Creek block 1, 19 to lot 684 and four lots at the Northern border of Coolin Cavanaugh Bay Fire Protection District ---# 3- South Subdistrict

3. Appointments – It was moved and seconded that Commissioner Clevenger be approved as interim chair. Motion approved 3-0

It was moved and seconded that Tom Renzi be approved as Interim Fire Chief.

Motion approved Vote 3-0

It was moved and seconded that Candace Mumm be approved as administrative assistant. Motion approved Vote 3-0

4. Mailing address – It was moved and seconded that the official business address be established as 48 East Lake Trout Lane, Coolin, ID 83821

Motion approved Vote 3-0

5. Loan request-

A) It was moved and seconded that the new EPLFD request a no-interest loan from the East Priest Lake Fire District Formation Group for a term through December of 2022. Currently approximately \$3,000 remains in the Formation Group's STCU account. Motion approved. Vote 3-0.

B) A volunteer was called for to create the new District's legal business entity in order to receive the loan funds, and to conduct business of the District. It was moved and seconded that Interim Chief Renzi would set that up. Motion approved. Vote 3-0.

C) It was moved and seconded that Administrative Assistant Candace Mumm would be directed to open the new business account at a bank on behalf of the Fire District. Motion approved. Vote 3-0.

6. Establish budget group/budget hearing date-

A) Commissioner Clevenger announced the budget hearing date is set for Thursday, August 27th at 2pm at the Indian Creek Campground Amphitheater. It was moved and seconded that Commissioner McKinstry head up the budget task force and volunteers were called for to assist creating a draft budget. Vote 3-0. The preliminary valuation of the district as calculated by the Bonner County Treasurer's office is \$117 Million without any exemptions calculated. No taxes have been determined yet.

B) The potential for Tax Anticipation Notes offered by the State of Idaho were discussed to fund immediate needs such as insurance. It was moved and seconded that Ms. Mumm pursue insurance coverage for the Board of Commissioners. Vote 3-0.

C) Discussion ensued about possibly contracting for service with a neighboring Fire District in the interim. Interim Chief Renzi passed out volunteer sign-up sheets as Coolin-Cavanaugh Bay Fire Protection District (CCBFPD) has offered our residents assistance with training, which will he says will be an important step to potential contracts for service or mutual aid. North of the Narrows Fire Department has a new Fire Chief. There may be opportunities there as well and Interim Chief Renzi will be in contact with them.

7. Hear from Diamond Park group- Scott Jones, Curt Wickre, and Greg Wilson reported many Diamond Park residents are looking to annex into a fire district. They are encouraged by the formation of EPLFD and would like to continue the conversations with the Commissioners. Diamond Park is now the last sliver on the East side that does not have coverage which represents approximately 60 homeowners. In 2015 that was about \$30 million in assessed value, anticipating that could add to the valuation and revenue for a fire district. Congratulations were given to the formation group and a request to schedule a time to formally meet with Commissioners' representative and the Interim Fire Chief. It was moved and seconded to establish a committee to review the process to annex. Diamond Park representatives said they would likely hire our same attorney and pay for the process. Commissioner McKinstry volunteered to be the liaison to the committee. Vote 3-0

8. Future meeting dates-

It was moved and seconded the following dates will be regularly scheduled meetings all located at the Indian Creek Campground facilities at 9 am unless otherwise noticed.

Vote 3-0.

2020

August 15

August 27, 2 pm (budget hearing)

September 12
October 10
November 14
December 12

2021

January 9
February 13
March 13
April 10
May 8
June 12
July 10

It was moved and seconded to adjourn the meeting at 9:49 am. Vote 3-0

Announcements:

Next Meeting: Saturday, August 15, 9 AM, Indian Creek Campground Amphitheater

Signature_____ Date_____

Chair- EPLFD Commissioner Tom Clevenger

CM 8/4/2020