

EPLFD Meeting Agenda April 13, 2021 - 9:00am
48 East Lake Lane, Coolin, ID 83821

Meeting by Zoom

Commissioners Present: Tom Clevenger, Ann McKinstry

Others in attendance: Chief Tom Renzi, Assist. Chief Dave Tewel, Sec. Candace Mumm, Scott Jones- Diamond Park

1. Welcome (Chair Clevenger)
2. Declaration of Quorum (Chair Clevenger)
3. Approval of minutes (Chair Clevenger-Action Item) Comm. Clevenger moved, Comm. McKinstry seconded. Passed 2-0.
4. Treasurer's report (Comm. Clevenger) \$14,732.16
5. Contract for services (Comm. McKinstry) – Attorney Bill Punkoney reviewed the two draft auto-aid agreements. Expecting the Commissioners will vote on the agreements and chiefs will manage them. Comm. McKinstry plans to work with Tom R. and Dave T. on simplifying the rate language per Punkoney's comments before finalizing with NNFD. Latest drafts will then be sent to commissioners. The plan is to send to chiefs and commissioners for final review from other agencies. NNFD chief directed EPLFD to deal directly with commissioners to finalize. Comm. McKinstry working to get on NNFD agenda. West Priest Lake's Chief reviewed and asked for a lawyer to review, which has been completed. Chief Renzi will contact WPLFD chief to have final review in coordination with Comm. McKinstry and find out when next meeting will be.
6. Newsletter/District survey Distribution Update (Candace Mumm)—Hard copy addresses sorted by volunteer Krista Renzi. Candace is getting bids from mailhouses in Spokane and plans to execute mailing. Should be less than \$300. She will coordinate with Chair Clevenger to send out the newsletter this month to residents with emails about the time the hard copy newsletters are in the mail.
7. Fire Chief's Report (Chief Renzi)
 - a. Training update-No trainings due to Easter, should be one today at NNFD. Chief Renzi and volunteer Houk going. Live burn is planned near Colbert this month with members of our crew going.
 - b. Fire Fighter turnouts from General Fire-slightly delayed on arrival due to Covid—Mid May is the target.
 - c. Staff-When David Van Nest finishes his Firefighter 1 class, chiefs plan to present him with his red helmet and make him a Captain.
 - d. Pasco SCBA- Equipment donation transfer will happen when they are done training on new ones. Should be later in April. Waiting for the donated engine to be licensed and put in service for the summer, likely

in May. IDL may have a tender and possibly a brush truck to donate to us. Chief Renzi will coordinate.

8. Evacuation/Emergency Plan (Commissioner Seaman)- Candace reported Comm. Seaman continues to work on an internal and external plan. Currently working on a checklist for cabin owners to have on hand so they are prepared.
9. Insurance update (Commissioner Seaman)- Scott Jones reported—getting to the point where the District needs its own liability coverage. Requested we send agreements with NNFD and WPLFD to him to review in case their insurance extends to us. Might need general liability insurance to protect the district in case it is sued by a homeowner. Once District owns hard assets insurance needs increase, including property insurance. State insurance fund is for workers' comp and would be valuable for volunteers who are employed by others and possibly injured in firefighting to cover medical expenses and income replacement. Can go private in Idaho, but State fund is most competitive. Comm. Seaman needs to know which name would be the contact for the District for the application and any claims. Needs a Comm. to sign it. Since we are currently volunteers for CCBFD, we should be covered for their property coverage (i.e. a truck) wherever it is, but it gets grey on liability for EPLFD staff when working a call in our district. General liability should cover what we need for now. Comm. McKinstry plans to send draft agreement documents to Scott to review and discuss the issue with attorney Punkoney. Scott suggests if we are using another District's truck/equipment, to get something in writing showing the other District's insurance will cover EPLFD using their equipment.
10. Radio update / long term plan (Assistant Chief Tewel)—Researched radio availability. Raycom is the recommended source for the developing radio technology and support. No benefit in a mass purchase, so we can order whenever we like. He would like to do more grant research to reduce costs before placing an order. Estimated around \$1,400 a piece. Engine radio likely more expensive.
11. Staff/Volunteer Application Review (Chief Renzi)- Designed a professional application that will work for us in the future and need to have everyone fill it out for our files. Have about 15 people now who will need to complete. Comm. Clevenger suggests drafting a memo and send form to existing EPLFD volunteers. Chief Renzi will send out.
12. Four (possibly five) lots that are next to CCBFD (Comm. Clevenger)
 - a. Letter status—contacted Peggy. Not heard anything yet.
 - b. Tax assessment status/ (Candace Mumm) Bonner County Assessor's office reports it does not assess partial years in the case of annexation. The District at beginning of the year will receive taxes for the entire year in the case of a boundary change.
13. Budget Hearing Date/District Valuation timeline/Training (Mumm) Comm. Clevenger moved, Comm. McKinstry seconded for the 2022 Annual Budget Hearing to coincide with the District's regularly scheduled meeting at 9:00 am

August 14th . Passed 2-0.

14. Building location & plans (Chief Renzi, Assistant Chief Tewel) -Discussed continued research needed about optimal location for a Fire Station. Sec. Mumm volunteered to research ownership of campground and other properties, Chiefs Renzi, Tewel, and Comm. Clevenger will continue work on optimum location.

15. New Business -Flyer being distributed to Pinto Point, and via email to notify and promote Priest-a-palooza Fire District Fundraiser set for June 12th. Candace will check with organizer, Kris Bushman to get an update on status.

16. Adjournment -At 10:36 Comm. Clevenger moved, Comm. McKinstry seconded. Passed 2-0.

Next meeting Saturday, May 8, 2021 9:00am