

## EPLFD Meeting Agenda Oct 10, 2020 - 9:00AM

48 East Trout Lake Lane, Coolin, ID 83821

Attendance: Commissioners Clevenger, Seaman, McKinstry, Fire Chief Renzi, Secretary, Mumm, Diamond Park Resident Scott Jones.

1. Welcome (Chair Clevenger)
  1. Declaration of Quorum (Chair Clevenger)
  2. Approval of minutes (Chair Clevenger-Action Item) Motion to approve by McKinstry, Second by Seaman. Vote 3-0
  3. Fire Training Report, (Chief Renzi)

With summer over a lot of our firefighters have gone home. May have 2-3 fire trainings through the winter. Chief will check to see if CCBFD plans to hold them and when.

1. Donation Update- (Comm. McKinstry) \$2,450 in donations have been deposited in the district's new STCU account.
2. Treasurer's report (Comm. Clevenger)— Donations deposited. Two bills were paid. 1) Sandpoint Daily Bee required budget hearing ad (Chief Renzi was repaid for fronting that bill). 2) Invoice for the commissioners' insurance, paid that after printing reports, \$947. Fire district has no other outstanding bills. \$1,435.91 remaining in the treasury.
3. Bank Account Update (Comm. McKinstry) Opened up a checking account at STCU along with 3 debit cards ordered for: Clevenger, Mumm, and Renzi. The three commissioners are authorized on the account. Comm. Clevenger will work to get bill pay up and running.
4. Secretary Update: Atty Invoice, Oaths (C Mumm)

Formation Group Invoice from Attorney Bill Punkoney was corrected to show nothing owed by District. Appointed Commissioners' oaths of office were all notarized. Secretary filed with the appropriate offices and will keep a copy with the District records. Commissioners will need to go through the oath and notarization process again, once an election is held in the future. Records will be temporarily housed in Spokane, WA at 3521 W. Horizon Ave., 99208 in secure storage until the District has the ability to have a secure office.

1. Commissioner's Insurance update (Comm. Seaman/C. Mumm)—Comm. Seaman brought a print out of the policy. Keeping a copy in Spokane storage and Secretary will plan to put on the EPLFD Google drive for easy access.

10/11. Fundraising Task Force-(Comm. McKinstry-Update)

A. Budget 2022 - 3 scenarios being considered by budget committee. Comm. McKinstry/Chief Renzi met to discuss District research on budget options with a newsletter/survey targeted for February. Commission would like feedback from community.

Additional Task Force members could include Pinto Bay resident Dave Tewel, and Campground frequenter Dist 9 N. Spokane Fire Chief, Jack Cates to assist with 3 scenario budget option creation that could detailed in newsletter.

Comm. McKinstry– Future Budgets need to consider the fundraising angle and reported the need for a Fundraising Committee. C. Mumm suggested some Pinto Point residents and will contact them to consider their interest.

Chief Renzi reported, Mike Lyons on Pinto Point, has friends building a stage, could possibly do fundraising at his place, Saturday, June 12<sup>th</sup>, with music. Could buy and roast a pig and have other food. Also, possible donations online, or through facebook. Could add save the date for event to the newsletter, and solicit donations, too.

Need to update data base. Sec. Mumm suggests waiting to update the database until right before doing the mailing in February. By then we should have a good feel for Diamond Park, Scott Jones agrees—should have a feeling with what they will do by then. A meeting is planned in a couple of weeks to talk through that option. He will update commission between now and February.

## 12. Mutual Aid/Contract Next Steps (All Commissioners)

Chief Renzi contacted West Side Fire. Boat response from them is closest. Supportive of per call agreement. Originally, \$500 per call considered, now proposing \$300 for fire, \$200, turnout, \$100 cancelled call. Providing fire boat is only seasonal. Still need to pursue CCBFD partnerships. Comm. McKinstry discussed committing to meet with them face to face to discuss possible contractual agreements, Commissioner to Commissioner. Need to decide what we are asking them for. Need to have their Commissioners weigh in, along with Fire Chief Peggy Smith. CCBFD entered into a contract for Outlet Bay. The difference with EPLFD is we would be providing volunteers and would continue to prov volunteers to the district. North Bannock County Fire Chief advised to be careful to call it contractual aid, not mutual aid. Discussed the ability to institute a \$500 charge to a homeowner with fire damage through insurance possibly with CCBFD in the interim until we have service. Insurance often has a provision to repay fire service that \$500 for response.

## 13. Plan Development/Standard Operating Procedures—Operating procedures. Comm Clevenger – Need to get from the state—Comm. Seaman

volunteered to work on evacuation plan with Chief Smith from CCBFD for East side and work with IDL to see if there are any plans developed so we are aware.

14. Cougar Creek 4 lots- (Comm. Clevenger)—Got an email back from CCBFD

indicating working on a letter to Cougar Creek/4 lot owners that were brought into our District upon creation. They are closer to CCBFD but were not being served. Comm. Plan to collaborate on moving the district line.

15. Idaho State Fire Commissioners Association Update-Comm. Clevenger stated since our 2021 budget is so limited only requires \$50 to join the association. Don't know if it's annual or from the time you join. He will ask. Makes a recommendation we should join. Made motion if \$100 or less to join... Comm McKinstry seconded. Vote 3-0.

Commissioners directed Chief Renzi to investigate joining the Fire Chief's association...He will investigate costs and benefits. Possibly consider North Idaho Fire Chief's association.

16. Other Business—

A. Status update of Diamond Park Fire Service Research by resident Scott Jones. Meeting planned on the 23<sup>rd</sup> of October along with Greg Wilson, Curt Wickre. All three are going to meet with the NNFD commissioners at their scheduled public meeting— Might want an EPLFD Commissioner to attend.

B. Commissioners brought up a question by CCBFD Commissioner via email in terms of radio callouts--- EPLFD versus Indian Creek. Wants other feedback, for instance from Bonner County. Chief Renzi to investigate dispatch. Candace will send an email to Comm. Grey in regard to the research we are doing.

C. Chief Renzi is recommending District cabin owner Dave Tewel as assistant chief for the next 16 months. Suggested using facebook to highlight commissioners/District leadership. Discussed the need to create a website and have a way for people to communicate with us. Sec. Mumm to investigate low cost website that would interact with a bank if people wanted to donate online.

D. Logo—We do have a temporary logo—Discussed having a contest?—Comm. McKinstry will work on that.

17. Comm. Clevenger moved to adjourn, Comm. McKinstry seconded. Vote 3-0

-Next Meeting Nov 14<sup>th</sup>, 2020.



Come to our convenient and Covid Safe- Fire Training in Coolin 1<sup>st</sup> Saturdays 9am and 3<sup>rd</sup> Wednesdays 6pm! Contact Chief Tom Renzi at (509) 638-9388 for more info!