

EPLFD Meeting Agenda Saturday, January 8, 2022 – 9:00 am  
48 East Lake Trout Lane, Coolin, ID 83821  
In-Person and Meeting by Zoom

Commissioners Present: Tom Clevenger, Ann McKinstry, Commissioner Seaman not able to attend:

1. Welcome by Chair Clevenger
2. Declaration of Quorum – Chair Clevenger declared a quorum
3. Approval of minutes from December 11, 2021- Chair moved to approve. Comm. McKinstry seconded. Passed 2-0.
4. Treasurer’s Report - Chair Clevenger- \$56,471.98. Received a \$39,836.63 check from Bonner Co. for taxes and a Denny Bullock \$100 donation. Expenses anticipated check to Raycom, \$6,705. Idaho state police \$20 background check, CCBFD sent a check to pay engine repair \$2,821.30 that intends to be reimbursed to the repair company. and that will be passed, received a check from them. Insurance, \$331, Krista Renzi \$12.45. Amazon flashlights \$468.86. Bluehost -tech. \$156.63.
5. Pay Raycom Invoice \$6,705 – Chair Clevenger moved to pay Raycom for radios. Comm. McKinstry seconded. Passed 2-0
6. Fire Chief’s report - Chief Tom Renzi
  - a. Training update:  
--260 hours for our training in 2021 included 22 classes, averaging about 6 per session.
  - b. Pasco SCBA’s ready to pick up—Planning go down January 25<sup>th</sup> and will need a check in case of some unanticipated expenses.
7. Building Location & Plans - (Comm. McKinstry & Asst. Chief Tewel)  
Comm. McKinstry and Dave Tewel
  - a. Contacts with IDLPR—Senator Jim Woodward and Susan Buxton, IDPR Director to have a zoom meeting, yet to be scheduled.
  - b. Pinto Point Community Lot Update- Dave Tewel reported to Comm. McKinstry they have been looking at sewer district updates, working to locating a civil engineer, working with pandhandle health. New drainfield on the opposite side of the lot would not conflict with a structure. The Health district, indicated EPLFD could tie in or create its own septic system, might be cheaper and easier to manage, also, a fresh water well one hundred feet away from the drainfield, which was achievable. Power will need to be run to the area which could be a shared cost by Pinto Point. Also, Tewel clarified that a cleared area next to the proposed community lot known as an IDL slash burn area, is part of the Pinto Point land, not IDL, and could possibly be an opportunity for a fire station area and helicopter zone.
  - c. Dave Tewel is also talking with Dan Brown, about IDL potential property.

7. Apparatus needs – (Chair Clevenger & Chief Renzi)  
No new report
8. Dock location – (Comm Seaman & Sec Mumm)  
No new report
9. Financing options for building and apparatus (All)  
No new report. Chair Clevenger and Sec. Mumm plan to work on researching potential counsel of financing
10. Bonner County Grant - (Asst. Chief Tewel & Captain Van Nest)  
No new report
11. Web Hosting – Comm. McKinstry signed us up for a website through Blue Host, the content is ready to upload. Shell is ready. Should be mobile compatible. Donation link needs to be set up to STCU. She will keep working toward getting it live and will share when it's ready with a link to the Facebook Page.
12. Response to Christmas Newsletter—only a few responses, one address fix, got some good response on newsletter and it was posted on Facebook Page.
13. Approve Resolution\* to allow the five southern lots to annex into CCBFD - Chair Clevenger moved, Comm. McKinstry seconded. Passed 2-0.
15. District shoreline maps – Chair Clevenger – Denny Christensen is working on completing the southern district map with names and addresses.
16. Policy Document –Chair Clevenger is working on a Personnel Policy. It would need to be adopted along with a procedural document. NNFD shared a draft. Need to get it into place. Chiefs need to review and work needs to begin.
17. New Business-
  - Oaths of office were taken by Comm. McKinstry and Clevenger. Sec. Mumm will meet separately with Comm. Seaman to complete.
  - Experienced firefighter Andrew Patterson with CCBFD wants to be a dual responder and applied to the District. Given title Training Lt. after passing background check.
  - Chief Renzi talked to Gil from PL ambulance. Seems interested in putting an ambulance further in/up near our district. He will give the district a map book that he creates.
  - Lindsay from Bonner County Fire dispatch contacted Chief Renzi for an update.
18. Adjourn – 9:53am. Next meeting is Saturday, February 12, 2022, 9:00am at 48 East Lake Trout Lane, Coolin, ID 83821

Come to our convenient and Covid Safe- Fire Training in Coolin 1<sup>st</sup> Saturdays 9am and 3<sup>rd</sup> Wednesdays 6pm! Contact Chief Tom Renzi at (509) 638-9388 for more info!

East Priest Lake Fire Protection District

\*Resolution 2022-01

Authorizing Resolution

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“A Resolution to transfer five lots from the EPLFPD to the CCBFPD herby known as the Cavanaugh Bay Road Annexation.”

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WHEREAS, the formation of the East Priest Lake Fire Protection District (EPLFPD) included five lots in the southernmost part of the district (Subdistrict 3) that were not receiving fire protection; and

WHEREAS, the EPLFPD agrees to remove the lots listed below from the EPLFPD and allow them to be annexed into the Coolin Cavanaugh Bay Fire Protection District (CCBFPD) for the purposes of providing quicker response times and levels of fire service.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

The Commissioners of EPLFPD authorize the transfer of said lots below to the CCBFPD.

FURTHER, The Commission also authorizes EPLFPD Chairman Thomas Clevenger to sign and execute documents necessary to complete the transfer on behalf of the EPLFPD.

Lot 1 in Block 1\*  
520 East Cavanaugh Bay Road:  
RP059-550-010010A  
Ralph Thomas Eberts and Susan Novell, husband and wife  
151 Alice Lane  
Orinda, CA 94563  
415-200-7353  
[ralpheberts@gmail.com](mailto:ralpheberts@gmail.com)  
[susannovell@gmail.com](mailto:susannovell@gmail.com)

Lot 2 in Block 1\*  
500 East Cavanaugh Bay Road  
RP059-550-010020A  
Ralph Eberts, Trustee of the Ralph Eberts Trust dated March 23, 2017  
Same as above

Lot 3 in Block 1\*  
474 East Cavanaugh Bay Road  
RP059-550-010030A  
John A. Pring and Donna M. Pring, husband and wife  
2915 S Dishman Mica Road  
Spokane Valley, WA 99206  
[jdpring@pringcorp.com](mailto:jdpring@pringcorp.com)

Lot 4 in Block 1\*  
460 East Cavanaugh Bay Road  
RP059-550-010040A  
John H. Mcleod and Jennifer A. Mcleod, husband and wife  
818 E Foster Avenue  
Coeur d Alene, ID 83814  
[cdamcleod@frontier.com](mailto:cdamcleod@frontier.com)

Lot 5 in Block 1\*  
422 East Cavanaugh Bay road  
RP059-550-010050A  
Richard J. Davis and Joan Davis, husband and wife  
422 East Cavanaugh Bay Road  
Coolin, ID 83821  
[rjeddy@aol.com](mailto:rjeddy@aol.com)

\* Legal description:

Lot \_\_\_ in Block 1 of State Subdivision-Cougar Creek, according to the Plat thereof recorded in Book 10 of Plats, page 160, records of Bonner County, Idaho.

RESOLVED this \_\_\_\_ day of January, 2022

EPLFPD Commissioners

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Thomas Clevenger – Commission Chair  
EPLFPD