

EPLFD Meeting Minutes Saturday March 12, 2022 – 9:00am  
48 East Lake Trout Lane, Coolin, ID 83821  
In Person or Join Meeting by Zoom

Commissioners Present: Ann McKinstry, Jenny Seaman. Commissioner Tom Clevenger not able to attend

1. Welcome - Chair Pro-Tem McKinstry
2. Declaration of Quorum - Chair Pro-Tem McKinstry

ACTION ITEMS

3. Approval of minutes from Feb 12, 2022 - Comm. Seaman moved to approve, Comm. McKinstry seconded. Approved 2-0
4. Secure Five credit cards from STCU – These would be for all three commissioners, Fire Chief and Assist. Fire Chief. Comm. McKinstry reported once received, the debit cards will be discontinued in order to minimize risk. Comm. Seaman moved to approve, Comm. McKinstry seconded. Approved 2-0

REPORTS

5. Treasurer's Report – Comm. McKinstry – Bonner Tax deposits in February 143,732.38. Cash award and Grants \$5,000. New Expenses: Banking \$5, Commissioner membership dues \$611.70. Current balance \$194,148.38 Outstanding loan of \$10,000.
6. Chair's Report -
  - a. Secretary/Bookkeeper Update - Secretary Candace Mumm reported on the process to hire a permanent Secretary/Bookkeeper/Clerk for the District. Proposal to start with a salary of \$300/month for 15 hours/month. The position was in the 2022 budget. The supervisors of this position are the board.
  - b. Policy Document Update – Sec. Mumm reports Comm. Clevenger was able to make contact with at least one volunteer attorney to take a look at a first draft. It is still in process.
7. Fire Chief's report - (Chief Tom Renzi)—10 people in volunteer fire training so far this year. 62 hours so far in 2022, including ice rescue training. Chief is attending the Fire Chief's convention in April in CDA at no cost this year. Bonner Co. Fire Chiefs' meeting was held earlier in March. Need to place the Mutual Aid agreement on the EPLFD April agenda for EPLFD Commissioners to vote. A Bonfire program may be considered this year to handle downfall from the winter. Groups of volunteer firefighters could monitor slash pile assistance. Two of EPLFD firefighters responded to a Coolin Fire callout. Saved structure but not the shop.
8. New Business (All)
  - a. Comm. McKinstry discussed adding a Savings account. This could protect access to the checking account and keep an automatically adjusted daily minimum balance. All paperwork is done to have the donation button work on the website.
  - b. Assist. Chief Dave Tewel still working to set up a meeting on a potential land swap for district purposes.

WORKSHOP/DISCUSSION for future agenda items 9:33 a.m

9. Presentation of potential quick response vehicle (QRV) acquisition options: (Chief Renzi)
  - a. Used – difficult due to it being a specialty item
  - b. New - basic AWD model (20-21) year seems best with enough gross vehicle weight to handle needs. 500 gallon capacity, separate tank for foam, with hose length options of 200 ft per tray. Need to fight structure fires. Water tender could be brought in to help under Mutual Aid.
  - c. New - high end model

Chief wants to send QRV specs out to at least three potential suppliers for bids and says he will type it all up and send it out to everyone. Comm. McKinstry asked him to try to get that done prior to the April meeting.

10. Storage of Quick Response Vehicle
  - a. Options for Summer storage
  - b. Options for Winter storage - cost per storage unit & availability/securing of space. Assist. Chief Tewel reported new storage being built in the Coolin area that would fit the engine would be \$325/month and smaller is less for the QRV size. They have power and light but no heat. Sec. Mumm suggested putting District on the list for possible winter storage of engine and QRV. Comm. McKinstry asked Asst. Chief Tewel to investigate further.
11. Fire boat planning agenda setting—Discussed the need for a guest to discuss in April/May what the experience has been in other jurisdictions and perhaps secondarily a vendor to talk about options.
12. Moved to adjourn Comm. Seaman McKinstry Seconded Vote 2-0. Commissioners wanted to go into Exec. Session. Sec. Mumm advised Chair McKinstry to re-open the meeting for purposes of announcing the Exec. Session. Chair McKinstry moved to re-open the meeting Comm. Seaman seconded. Vote 2-0.
13. At 10:10 Chair McKinstry announced an Executive Session for the purposes of personnel discussion for 20 minutes, moved by Comm. McKinstry, seconded by Comm. Seaman.
14. Meeting Adjourned at 10:30 – Next meeting is Saturday April 9, 2022, 9:00am at 48 East Lake Trout Lane, Coolin, ID 83821

Come to our convenient and Covid Safe- Fire Training in Coolin 1<sup>st</sup> Saturdays 9am and 3<sup>rd</sup> Wednesdays 6pm! Contact Chief Tom Renzi at (509) 638-9388 for more info!